

IDEA Submission Form

Committee name: Executive Planning and Innovation Committee

Project title:

Prepared by:

Date prepared:

IDEA - Tell us about your innovative idea

Problem - What is the problem you want to fix and how will your idea provide an effective solution?

Background - Briefly describe the history leading up to this point and how your idea fits into the big picture.

Resources - Briefly describe the cost of labour and non-labour resources and specify where EPIC funding is required. Also include the anticipated timeframe for your project.

Evidence and supporting documents - Please attach relevant data, research, patient feedback, reports, proposals and plans to your email.

I confirm I have discussed this idea with my line manager and they support my submission.

CONTACT DETAILS

Please provide the contact details of the person or people we can follow up with if we have any questions.

Name:

Email address:

Contact number:

Does your idea tick the boxes?

Instructions: The following criteria will give you an idea of the overall quality and value of your idea. Give your idea 1 point every time you answer Yes to a question below. A high score doesn't necessarily guarantee a perfect project but it will increase your chance of success. Be aware that if your idea progresses you will need to be able to produce some evidence to back up your answers.

		Yes
Strategic/ Operational alignment	Does it align with a national or state level plan, priority or target?	
	Does it align with Metro South Health's current strategic plan?	
Strength and quality of evidence	Is there strong evidence in the literature?	
	Has it been done successfully somewhere else?	
	Is it standard or best practice?	
Health equity	Does it fill an unmet need or gap in services?	
	Does it improve access to services?	
	Does it increase service capacity? (e.g. faster, easier, more)	
	Does it address a priority health condition or population group?	
Related and alternative services	Are there no alternative services or options available?	
	Does it have a positive impact on related services?	
Health benefit	Does it improve health? (e.g. life expectancy, quality of life, reduced disability, prevents illness)	
	Does it improve health care? (reduced length of stay, reduced admissions or readmissions, reduced costs to the patient)	
	Does it benefit a significant number of the Metro South Health population?	
Value for money	Does it save money?	
	Does it raise revenue?	
	Can it be done within existing budgets?	
	Can it be done quickly or easily?	
Community support	Does the community support this idea?	
	Is there patient support or demand for this idea?	
Workforce support	Does it reduce workload?	
	Does it provide opportunities for new roles or ways of working?	
	Does it fit within the usual scope of a role or use redundant capacity in a role?	
	Does the workforce support this idea?	
Risk Assessment	Are there any legal and or regulatory implications?	
	Does it have positive impact on MSH image and reputation?	
	Does it have negative impact on MSH image and reputation?	
	Does it have an adverse effect on patient safety?	
	Does it have an adverse effect on health and safety of staff?	
TOTAL POINTS		