

Research Support Scheme

2018 Funding Guidelines

NHMRC Near-Miss Grants
NHMRC Infrastructure Support

Sponsored by:

Metro South Health
Study, Education and Research Trust Account

Table of Contents

1. VISION.....	3
2. FUNDING BODIES	3
2.1 GRANT PAYMENTS.....	3
3. 2018 NHMRC RELATED FUNDING ROUND	3
3.1 OVERVIEW.....	3
4. GENERAL ELIGIBILITY.....	4
4.1 SPECIFIC ELIGIBILITY	4
5. GENERAL INFORMATION.....	5
6. ASSESSMENT PROCESS.....	5
6.1 NHMRC NEAR MISS GRANTS.....	5
6.2 NHMRC INFRASTRUCTURE SUPPORT	6
7. GRANTING CONDITIONS	6
8. APPLICATION PROCESS.....	7
8.1 SUBMISSION	7
9. ENQUIRIES.....	8

1. VISION

The Metro South Health (MSH) Research Support Scheme aims to award excellence in research that translates research discoveries into health and medical outcomes. The overall objective of the Scheme is to strengthen Metro South Health researchers, research projects and research infrastructure.

A major endeavour of the Scheme is to strengthen cross disciplinary (e.g., across medical, allied health, nursing departments and basic-clinical research) collaborations and inter-institutional collaborations with academic Partners (University of Queensland, Queensland University of Technology, Griffith University, Diamantina Institute and Institute of Health and Biomedical Innovation).

In line with this vision, priority for research funds will be given to applications that clearly demonstrate the translation of collaborative research into improved patient outcomes.

2. FUNDING BODIES

NHMRC Near-miss and Infrastructure Grants for 2018 will be funded by the **MSH Study, Education, and Research Trust Account (SERTA)** and the **PA Research Foundation (PARF)**. The award of research funds is governed by regulations associated with the funding body. The Research Support Scheme is administered by the MSH Centres for Health Research.

2.1 GRANT PAYMENTS

2.1.1 SERTA

Payments from the **SERTA** can only be made to MSH employees. **SERTA** awarded funds must be deposited into a MSH research cost centre.

3. 2018 NHMRC RELATED FUNDING ROUND

3.1 OVERVIEW

The PA Research Support Scheme recognises research excellence by offering two categories of funding for research studies that have recently been considered for national funding by the NHMRC. These are **NEAR-MISS GRANTS** and **INFRASTRUCTURE SUPPORT**.

3.1.1 NHMRC Near-Miss grants

NHMRC NEAR-MISS GRANTS provide 12 months support to research studies submitted by MSH-based researchers for consideration in the current year's NHMRC Project Grant

round. Applications must have been deemed as being highly fundable (Category 5) but failed to meet the NHMRC's funding threshold. The award amount for this grant is either one third of the year one (2018) NHMRC-requested research budget or \$75,000 (whichever is less). The **NHMRC NEAR-MISS GRANT** will be funded by **SERTA**.

3.1.2 NHMRC Infrastructure Support

INFRASTRUCTURE SUPPORT is provided to support the indirect cost of research. Fractional support is provided to Chief Investigators from the MSH who are CIA and have secured an NHMRC grant that is administered by the MSH or one of its academic partner universities (University of Queensland, Queensland University of Technology or Griffith University). An annual pro-rata amount of up to 5% of the annual NHMRC-awarded amount will be provided. **NHMRC INFRASTRUCTURE SUPPORT** is funded by the **SERTA**.

Recipients of 2017 Infrastructure Support with a continuing NHMRC Project Grant do not have to reapply for Infrastructure Support.

4. GENERAL ELIGIBILITY

For both funding types the following eligibility criteria apply.

1. The NHMRC Project Grant application must have been submitted through the PAH (i.e., Centres for Health Research) or the Research Grants Office of a MSH academic partner university (University of Queensland, Queensland University of Technology or Griffith University).
2. The majority of the research must take place on the MSH campus or the applicant must have sufficient justification as to why this is not possible (i.e.; facilities unavailable).

4.1 SPECIFIC ELIGIBILITY

4.1.1 NHMRC Near-Miss Grant

In addition to the General Eligibility criteria outlined above, all of the following criteria must be met:

The Applicant must:

- i. Be the Chief Investigator (CIA) on an NHMRC Project Grant application submitted in 2017 that was categorised as highly fundable (Category 5).

- ii. The MSH (or hold a formal appointment -minimum 0.5 FTE to the MSH) **AND** engaged in clinical or health service delivery
- iii. Hold a permanent/temporary appointment with the MSH for the duration of the grant.

4.1.2 NHMRC Infrastructure Support

In addition to the General Eligibility criteria outlined above, all of the following criteria must be met.

The Applicant must:

- i. Be the Chief Investigator (CIA) on a successful NHMRC Project Grant application to be funded during 2018.
- ii. Be a member of staff of the MSH (or hold a formal appointment to the MSH) **AND** engaged in clinical or health service delivery
- iii. Be employed through the MSH with a minimum 0.5 FTE for the duration of the grant.
- iv. Hold a permanent/temporary appointment with the MSH for the duration of the grant.

5. GENERAL INFORMATION

1. The number of **NHMRC NEAR-MISS GRANTS** and the amount of **NHMRC INFRASTRUCTURE SUPPORT** awarded per year is dependent upon the amount of funds made available by the **SERTA**.
2. All applications will be assessed for completeness and eligibility. The PAH Research Committee has the right to remove applications found to be incomplete, ineligible, not keeping within the guidelines or clearly non-competitive.
3. Once submitted, the application will be considered final and no changes will be permitted.
4. All details in the application must be current and accurate at the time of submission.

6. ASSESSMENT PROCESS

6.1 NHMRC NEAR MISS GRANTS

Applications do not undergo further assessment following that already conducted through the NHMRC.

The Centres for Health Research will rank applications according to the NHMRC weighted score. The PAH Research Committee will make recommendations for funding based on ranking. Recommendations will be considered by SERTA who make the final decision on successful applications.

6.2 NHMRC INFRASTRUCTURE SUPPORT

Applications do not undergo further assessment to that already conducted through the NHMRC.

7. GRANTING CONDITIONS

1. The **SERTA** reserves the right to terminate funding where progress is deemed unsatisfactory, or where the researcher and/or research project has moved from the MSH, a MSH academic partner university, or a MSH academic partner research institute based on the MSH campus.
2. The majority of the research must be conducted on the MSH campus unless otherwise agreed upon.
3. All research must comply with the ethical standards as set out by the National Health and Medical Research Council, Human Research Ethics Committee (HREC) and Animal Ethics Committee. All ethics approvals must be forwarded to the Centres of Health Research (CHR) upon receipt. Award payments will not be paid until ethics approvals have been received.
4. Successful Applicants of an **NHMRC NEAR-MISS GRANT** must return the signed Acceptance of Offer to the CHR by the date provided for the grant to be administered. **NHMRC NEAR-MISS GRANT** Recipients will be required to submit to the CHR:
 - a. A Progress Report by 30 November of the year of funding, and
 - b. A Final Report by 30 November of the year following the completion of funding.
5. Where the funding exceeds one year, subsequent funding is conditional on the provision of a progress report by 30 November of each year of funding.
6. In the event of a period of absence of more than 30 working days (maternity leave, sabbatical, long service leave, interstate or overseas travel), Recipients will need to apply in writing to the Chair, Centres for Health Research, for a pause in or extension of funding.
7. Award payments must be initiated by Recipients through the Grant Payment Request form as advised by the Letter of Offer. Payments will only be made following provision of a completed form.

8. Funding is to be applied only to the work described within the submitted NHMRC Project Grant application.
9. Funds must be acquitted by the end of the calendar year of the final year of funding, unless a request for an extension has been made in writing and approved by Professor Ken Ho, Chair, Centres for Health Research.
10. Appropriate recognition of the **SERTA** and the MSH should be included in publications and presentations resulting from the work described within the submitted NHMRC Project Grant application.

8. APPLICATION PROCESS

Applications for 2017 PA Research Support Grants must be prepared using the supplied application form and **received** by the Centres for Health Research **no later than 5:00 pm Wednesday 31 January 2018**.

APPLICATIONS MUST BE RECEIVED BY THE CENTRES FOR HEALTH RESEARCH

NO LATER THAN 5:00 PM WEDNESDAY 31 JANUARY 2018

LATE OR INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

All sections must be completed and supporting documents supplied (see below). Incomplete applications will not be considered.

8.1 SUBMISSION

Applications must be submitted electronically to CHR-RSS@health.qld.gov.au:

- A signed copy of the application to be submitted as a PDF,
- The application must also be submitted in Word format (signatures not required).

Files must not exceed 2 MB in size and should be named using the following naming convention:

Applicant Surname_2018 Funding Type_Document type
E.g., Smith_2018 Near-Miss_Application

8.1.2 *Submission Checklist*

For **NHMRC NEAR-MISS** applications:

- Application
- GRP assessment summary
- Application Summary
- Budget
- Ethics approval (if available)

For **NHMRC INFRASTRUCTURE SUPPORT**:

- Application
- NHMRC Letter of Notification
- Application Summary
- Funding Schedule
- Ethics approval (if available)

9. ENQUIRIES

Enquiries regarding the applications should be directed to:

Research Support Coordinator

Email: CHR-RSS@health.qld.gov.au

Tel: (07) 3443 8057