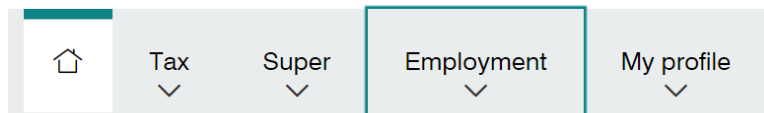


# Completing your Tax File Number declaration

As a new employee with Queensland Health, your Tax file number declaration is an important document that should be provided as soon as possible.

To provide Queensland Health with this document you will need to complete the declaration online via your [myGov](#) account.

Once logged into your myGov account, access your linked ATO online services and select **Employment** from the menu followed by **New employment** to complete your Tax file number declaration



When prompted to provide the employer ABN enter **66 329 169 412** and click the search icon.

Employer ABN or WPN \*

**Employer legal name**  
DEPARTMENT OF HEALTH QLD

**ABN/WPN**  
66329169412

If this is not your employer, check the ABN/WPN is correct.

Once you have completed the declaration, you will need to print the document and upload it to myHR on your first day.

Additional information to assist in completing the form is available at the [Australian Taxation Office](#) website.